

# NOW RECRUITING!

## IT ASSISTANT

**The Job:** providing support for users based on-site and at remote locations throughout the UK

- Managing busy helpdesk responding to calls from users requiring IT support.
- Solving problems at 'first call' where possible and co-ordinating support for users.
- Providing support for hardware, software, services, tablets, androids, phones.

**The Candidate:** The successful candidate will be computer literate and be able to work within a fast dynamic environment, and have the following essential skills and desirable qualifications:

- BTEC Introductory in Information Technology - Level 1 or equivalent (minimum).
- Basic knowledge of IT systems/Networks/Servers/Windows/Office products.
- Willing to take on any training that may be required.
- Be a team player and communicate with colleagues on all different levels.

## JOB OPPORTUNITY

*Interested candidates should send their CV and a well written covering letter detailing experience to the IT Manager:*

Jeff.Wallace@alexstewartinternational.com

